# Letter of Authorization to be Submitted by Licensee for new registration

[Company Header]

Letter No.: Date: [dd/mm/yyyy]

From:   
 [Name of the Officer]  
 [Designation of the Officer]

To:

The Director,

Directorate of Information Technology, Electronics and Communication, Dispur,

Govt. of Assam

Sub: Authorization for operating the RoW Web portal of Assam

Sir/Madam,

With reference to the subject cited above, the following officer along with his/her user credentials are hereby authorized to operate and carry out all necessary actions at the RoW Web portal of Assam.

|  |  |
| --- | --- |
| Name of the Authorized Person |  |
| Designation |  |
| Email ID |  |
| Mobile Number |  |

We will be jointly liable for any mismanagement and wrong doing made therein while operating the RoW web portal of Assam.

Yours Faithfully,

[Signature]

[Company Seal] [Name of the Officer]

[Designation]